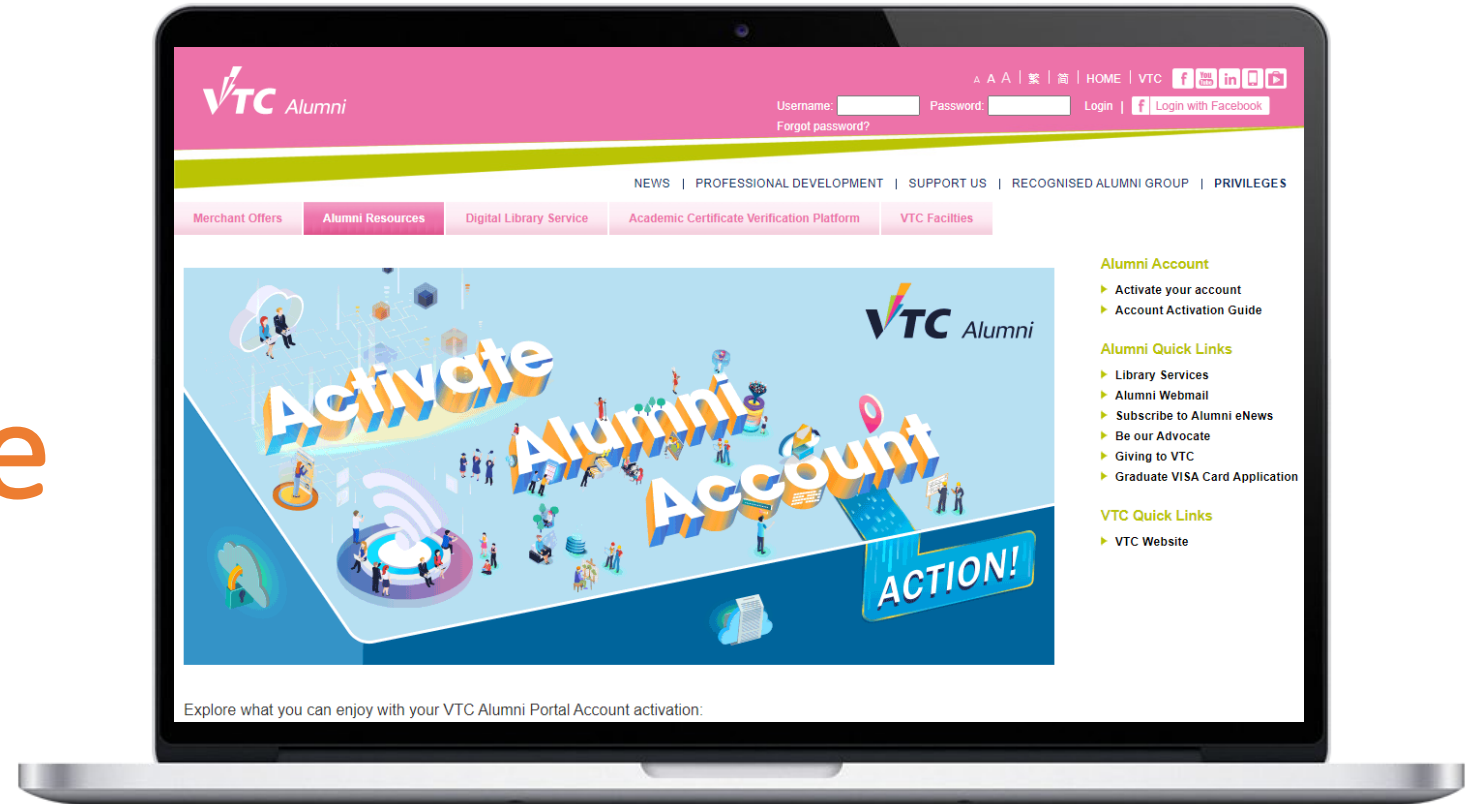


Account Activation Guide



Account Activation

Step 1

Click “Activate your account”

The screenshot displays the VTC Alumni website interface. At the top, there is a pink header with the VTC Alumni logo on the left and a navigation menu on the right including 'HOME | VTC' and social media icons. Below the header is a white login section with fields for 'Username:' and 'Password:', a 'Login' button, and a 'Login with Facebook' button. A 'Forgot password?' link is also present. Below the login section is a green navigation bar with links for 'NEWS | PROFESSIONAL DEVELOPMENT | SUPPORT US | RECOGNISED ALUMNI GROUP | PRIVILEGES'. The main content area features a large blue banner with the text 'We Love, We Share!' and 'Share your blessings with VTC Students'. The banner includes several circular icons for 'VTC Alumni Advocate', 'THEi Endowment Fund', 'VTC Student Development Foundation', 'Scholarships', 'VTC Bursary', 'Programmes for Overseas Learning', and 'Donate Now'. A 'Click here for more Information' link is also visible. Below the banner, there are sections for 'News' and 'Events'. The 'News' section lists three items with dates and titles. The 'Events' section lists two items. On the right side, there is a 'more+' link and an 'Alumni Account' section with a prominent orange-bordered button that says 'Activate your account'. Below this is an 'Alumni Quick Links' section with a list of links: 'Library Services', 'Alumni Webmail', 'Subscribe to Alumni eNews', 'Be our Advocate', 'Giving to VTC', and 'Graduate VISA Card Application'.

News

- ▶ 2023-11-28 [News from Institutions] Team Hong Kong wins 1 Gold 1 Silver 4 Bronze prizes in Guangzhou/Hong Kong/Macao/Chengdu Youth Skills Competition Young talents from four cities strive for excellence in skills
- ▶ 2023-12-07 Alistair Harvey Foundation Scholarship for Masters Study – Open for Application
- ▶ 2023-11-28 VTC Alumni Making a Difference - Chan Wing Shing: Lighting up lives with a basketball dream

Events

- ▶ SHAPE Top-up Degrees Information Day
- ▶ Jockey Club “Tree Upcycling” Youth Co-creation Project 2023 Annual Exhibition

Alumni Account

Activate your account

Alumni Quick Links

- ▶ Library Services
- ▶ Alumni Webmail
- ▶ Subscribe to Alumni eNews
- ▶ Be our Advocate
- ▶ Giving to VTC
- ▶ Graduate VISA Card Application

Account Activation

Step 2

Fill in the required information and tick the desired agreement

VTC Alumni

NEWS | PROFESSIONAL DEVELOPMENT | SUPPORT US | RECOGNISED ALUMNI GROUP | PRIVILEGES

Account Activation

Welcome all graduates from one of the 13 VTC Member Institutions who has completed full-time or part-time course of at least 22 weeks or 300 hours to join our Alumni Family!

Step 1/2

* Surname: Chan

* Given Name: Siu Ming

* Date of Birth (DD/MM): 01 / 01

Identification Type: HKID Others

* First-5 digits of identification: A0010 (e.g. X9999 / XX999)

* Verification Code: 8BP2

Personal Information Collection Statement
This Personal Information Collection Statement ("PICS") applies to all graduates of the Vocational Training Council (VTC) and its 13 member institutions including, Technological and Higher Education Institute of Hong Kong (THEI), Institute of Professional Education And Knowledge (PEAK), School for Higher and Professional Education (SHAPE), Hong Kong Institute of Vocational Education (IVE) (former Technical Institute), Hong Kong Design Institute (HKDI), Pro-Act by VTC, Hospitality Industry Training and Development Centre (HITDC), Chinese Cuisine Training Institute (CCTI), Maritime Services Training Institute (MSTI), Youth College (YC), Integrated Vocational Development Centre (IVDC), Yeo Chei Man Senior Secondary School and Shine Skills Centre (SHINE).

I read and understand the aforesaid Personal Information Collection Statement (PICS).

I object to the use of my personal data provided for the aforesaid purposes by the VTC and its member institutions.

* Required Fields

Submit Reset

Enter personal information according to your identity document, e.g. HKID card

Do not click "I object..." if you would like to receive the latest privileges and information from VTC Alumni Relations



Account Activation

Step 3

Fill in the required information according to the instruction

VTC Alumni | HOME | VTC | f | in | [Search]

NEWS | PROFESSIONAL DEVELOPMENT | SUPPORT US | RECOGNISED ALUMNI GROUP | PRIVILEGES

Account Activation

Step2/2

Surname: CHAN

Given Name: Siu Ming

* Username: siuming0101 ✓
[Check Username]

* Email: [] **Fill in your personal email address**

* Use Facebook Login: Yes No

* Password: [] **Please note the password rules**

* Re-Type Password: []

* Required Fields

[Submit]

Remark

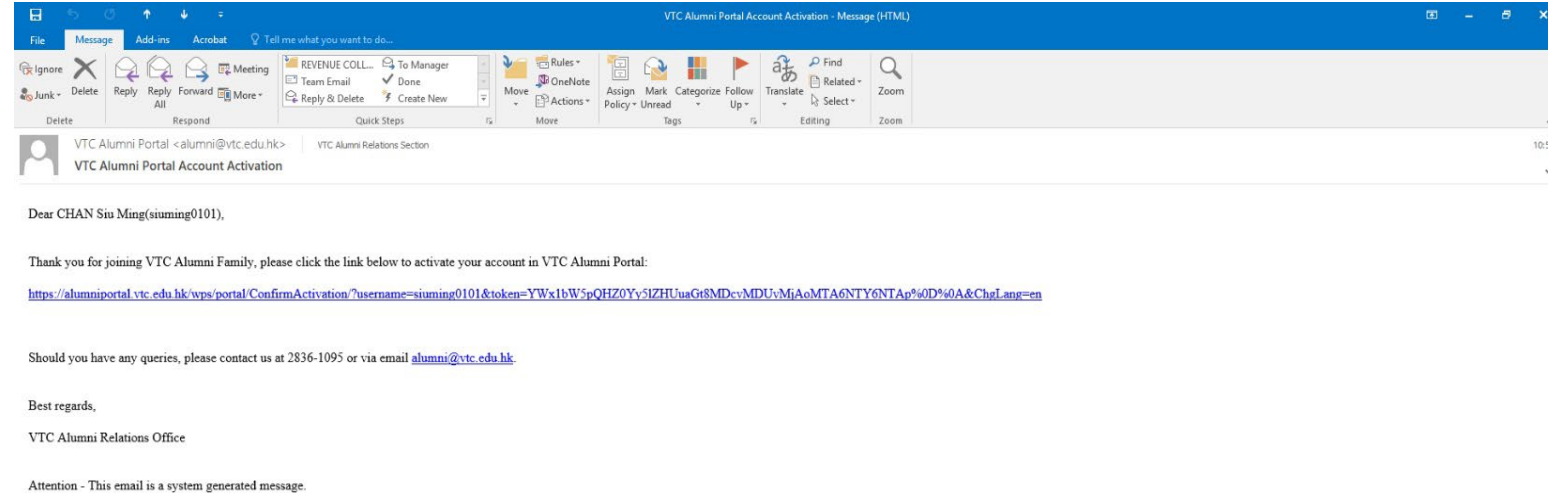
Password should follow the rules below

- Must be at least 6 characters in length
- Must contain at least three of the following characters:
 - at least one capital letter
 - at least one small letter
 - at least one numeric character
 - at least one symbol. (e.g. !@#\$%^&*)
- Must not use 3 or more consecutive characters (e.g. AAAA, aaaa, 1111, @@@@)
- Must not be any dictionary word (e.g. happy, apple)
- Must not contain any part of your name. (e.g. if your name is: &chan tai man&, your password must not contain the word of &chan&, &tai& or &man&, regardless of whether the word is in capital or small letter)

Account Activation

Step 4

An activation link is sent to your personal email. Please look for the email with title “VTC Alumni Portal Account Activation” and click the activation link to activate your alumni account.



After activating your alumni account, please wait for an hour to set up your alumni email account.

Account Activation

Step 5

By clicking the activation link in the account activation email, you will be led to the profile page of Alumni Portal. Please update your “Personal Information”, “Qualification” and “Employment History” accordingly.

You can change your login password by clicking “Change Password”.

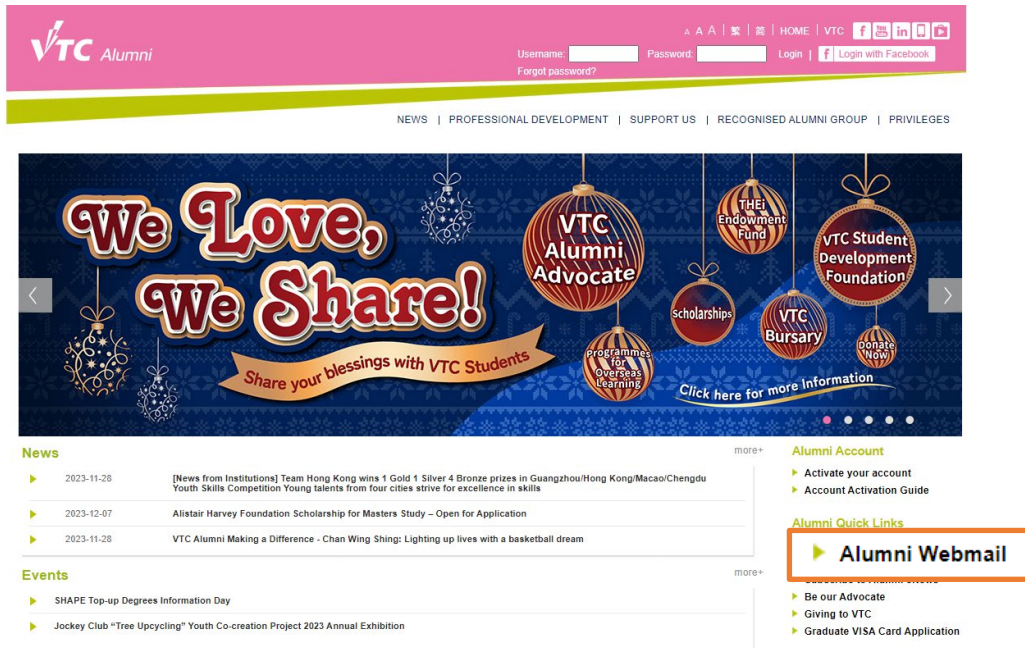
The screenshot shows the VTC Alumni Portal profile page for user CHAN Siu Ming. The page is divided into several sections:

- Header:** VTC Alumni logo, navigation links (HOME, VTC), social media icons, and user information (Welcome, siuming0101@alumni.vtc.edu.hk, Last Login Time: 2021-12-09 12:22:58, Latest Alumni Score: n/a, Logout).
- Navigation:** NEWS | PROFESSIONAL DEVELOPMENT | SUPPORT US | RECOGNISED ALUMNI GROUP | PRIVILEGES
- My Profile:** Personal Information | Qualification | Employment History | Membership | Change Password
- Profile Form:**
 - Alumni ID: ALU9999999
 - * Surname: CHAN
 - * Given Name: Siu Ming
 - Nickname: siuming0101
 - * Username: siuming0101
 - Chinese Name: 陳小明
 - * Date of Birth: 2000-01-01
 - * Identification Type: Overseas
 - * ID No: A001****
 - Gender: Male
 - VTC Email: siuming0101@alumni.vtc.edu.hk
 - * Email: siuming0101@alumni.vtc.edu.hk
 - Nationality: (Dropdown menu)
 - Limited Profile: Yes No
 - Website: (Text input)
 - * Mobile No: 98607267
 - Phone No.: 852 - 28361095
 - Fax No: (Text input)
 - District: (Dropdown menu)
 - * Address: 15/F, VTC Tower, 27 Wood Road, Wanchai
 - Country: Hong Kong, China
- Profile Image:** Placeholder image with an Upload button.
- Right Sidebar:**
 - Hello, CHAN Siu Ming (siuming0101@alumni.vtc.edu.hk)
 - My Profile
 - Message
 - My Event
 - My Buddies
 - Alumni Account
 - Account Activation Guide
 - Alumni Quick Links
 - Library Services
 - Alumni Webmail
 - Graduate List 2022
 - Subscribe to Alumni eNews
 - Be our Advocate
 - Giving to VTC
 - Graduate VISA Card Application
 - Alumni Association Guidebook
 - VTC Quick Links
 - VTC Website

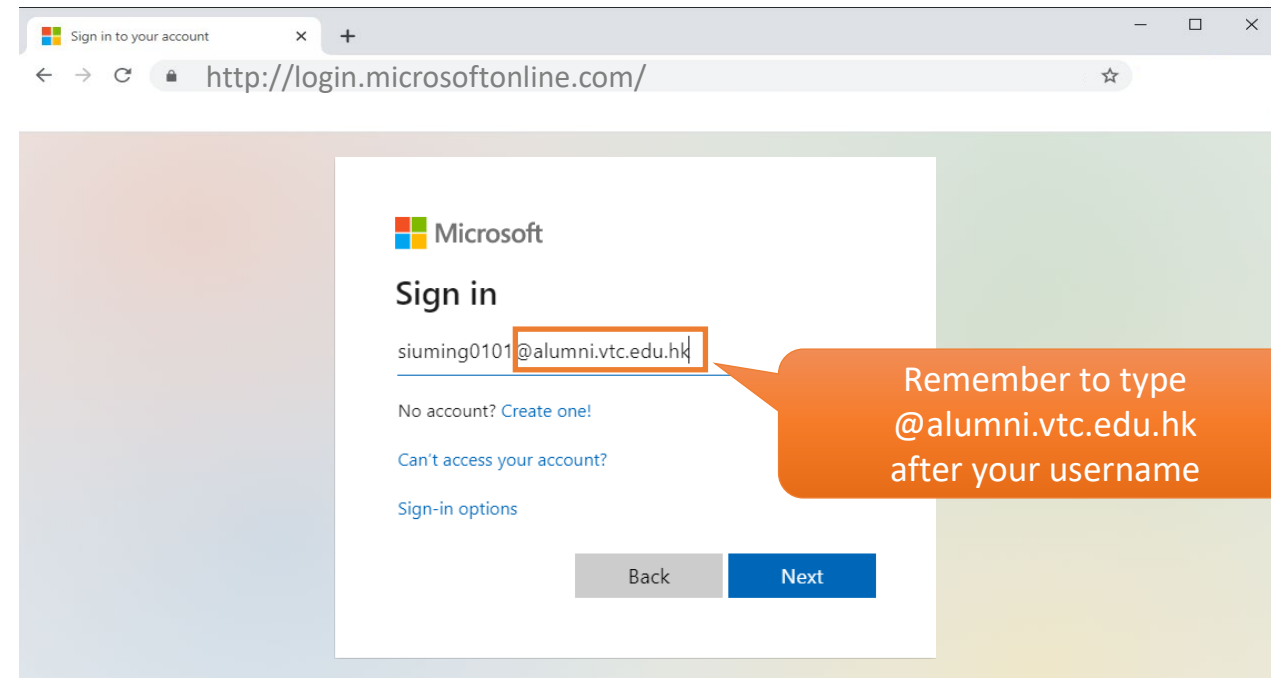
Sign in Alumni Email Account

Step 6

Click “Alumni Webmail” on alumni portal or simply go to <http://login.microsoftonline.com/> to sign in to your Microsoft Office 365 account.



The screenshot shows the VTC Alumni portal homepage. At the top, there is a navigation bar with the VTC Alumni logo, a search bar, and links for Home, VTC, and social media. Below the navigation bar, there is a main banner with the text "We Love, We Share!" and "Share your blessings with VTC Students". The banner also features several circular icons representing different programs and funds, such as "VTC Alumni Advocate", "THE Endowment Fund", "VTC Student Development Foundation", "Scholarships", "VTC Bursary", and "Programmes for Overseas Learning". Below the banner, there are sections for "News" and "Events". The "News" section lists several articles, and the "Events" section lists upcoming events. On the right side, there is a "Alumni Account" section with links to "Activate your account" and "Account Activation Guide". Below that, there is an "Alumni Quick Links" section with a prominent "Alumni Webmail" link highlighted by an orange box.



The screenshot shows the Microsoft sign-in page. The browser address bar displays "http://login.microsoftonline.com/". The page features the Microsoft logo and the text "Sign in". Below this, there is a text input field containing the email address "siuming0101@alumni.vtc.edu.hk". An orange callout bubble points to the domain part of the email address, containing the text "Remember to type @alumni.vtc.edu.hk after your username". Below the input field, there are links for "No account? Create one!", "Can't access your account?", and "Sign-in options". At the bottom of the sign-in form, there are "Back" and "Next" buttons.




Use the same username and password of alumni account when sign in to email account.

Sign in Alumni Portal

Sign in Alumni Portal

When logging into the alumni portal, you will need to enter a verification code. This code will be sent to your personal email address.

VTC Alumni Portal Login Verification code

 VTC Alumni Portal <alumni@vtc.edu.hk>
收件者

您已於 14/2/2025 16:50 轉寄這封郵件。

 將郵件翻譯為: 繁體中文 (繁體) | 一律不翻譯自: 英文

Dear

Please input below verification code in VTC Alumni Portal:

39085200

Should you have any queries, please contact us at 2836-1095 or via Email alumni@vtc.edu.hk.

Best regards,

VTC Alumni Relations Office

親愛的

請輸入以下的驗證碼進行多重驗證

39085200

如有任何查詢，請致電 2836-1095 或電郵至 alumni@vtc.edu.hk 與我們聯絡。

VTC 校友事務部上

VTC Alumni Relations Office



An Email for verification code will be sent to you shortly

Please input your verification code

* Verification Code

* Required Fields

Submit

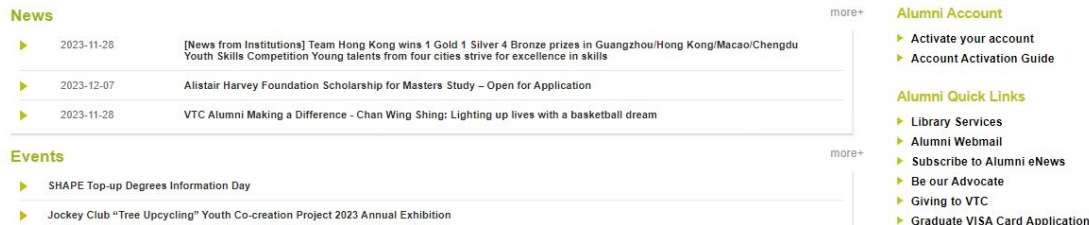
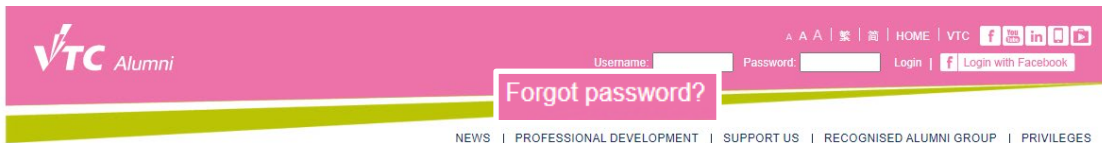
Resend

Fill in your verification code

Forgot Password

Forgot Password

If you would like to change or forget password of your Microsoft Office 365 account, please go to <https://alumni.vtc.edu.hk/> and click “Forgot Password” to reset password. An email will be sent to your personal email account to reset password.



Forgot Password

Please provide the following information to reset password

* Username [Forgot Username](#)

* Email

* Verification Code

* Required Fields

Fill in your personal email address

Activate Now



<https://alumniportal.vtc.edu.hk/wps/portal/AccountActivation>

HELP

Please contact VTC Alumni Relations for assistance.



alumni@vtc.edu.hk